

**ANNUAL MEETING OF THE BOARD OF DIRECTORS OF
WESTERN EDUCATIONAL CORPORATION
WHICH OPERATES
ORANGE COUNTY WORKFORCE INNOVATION HIGH SCHOOL**

June 11, 2019
11:00 a.m.

Meeting Location
505 N. Euclid St. 1st Floor
Anaheim, CA 92801

Remote Location via Teleconference
177 Holston Drive
Lancaster, CA 93535

Conference Call: (661) 249-6805
Conference Code: 525676

AGENDA

1. OPENING

- a. Pledge of Allegiance
- b. Call to Order
- c. Roll Call and Establishment of Quorum

BOARD MEMBERS
Michael R. Adams, Board President
Claudette Beck, Board Secretary
Frank Lukacs, Board Member

- d. Open Meeting

2. TELECONFERENCE ANNOUNCEMENTS

Our teleconference line is open to staff from the charter school as well as members of the public who wish to participate. Staff members on the conference line may state their names and titles at this time. Any members of the public on the conference line may share their name as well, however, members of the public have the right to participate anonymously.

3. PUBLIC HEARING

Members of the public who wish to address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the Agenda, may do so now, provided that such members have signed in before the commencement of the meeting. The total time allotted for public comments will not exceed eighteen (18) minutes. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes.

Members of the public shall be seated in designated areas and may stand but will not be permitted to move about the Board Room during the meeting.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the Board may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate modification are invited to contact Soliman Villapando at (661) 272-1225 at least forty-eight (48) hours before the scheduled meeting so that the Board may make every reasonable effort to accommodate you.

4. APPROVE AGENDA ITEMS

- a. Approve/Adopt Agenda for the June 11, 2019, Annual Meeting of the Board of Directors.

5. APPROVE BOARD MEETING MINUTES

- a. Approve Minutes of the February 12, 2019, Regular Public Meeting of the Board of Directors.
- b. Approve Minutes of the March 15, 2019, Regular Public Meeting of the Board of Directors.

6. BOARD MEMBER APPOINTMENTS AND RENEWALS

- a. The Board will be asked to review current board member terms, extend board member terms, if applicable, or appoint new members, as necessary.

7. SCHOOL REPORTS AND INFORMATION

- a. Principal Reports
- b. Educational Report
- c. WIOA Report
- d. Board on Track Introduction
- e. Board Meeting Notice

8. CONSENT AGENDA ITEMS

Actions proposed for the consent Agenda are items consistent with adopted policies and approved practices of The Charter School and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

- a. The Board will be asked to approve the IRS Form 990 and the California return for 2017, as filed.
- b. The Board will be asked to accept the Uniform Complaints Report for the 2018-2019 school year.
- c. The Board will be asked to approve using the auditing firm Wilkinson, Hadley & King to act as independent auditors for the 2019-2021 audit.
- d. The Board will be asked to re-authorize the corporate officers and senior administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others.
- e. The Board will be asked to re-authorize the officers of the corporation to award discretionary bonuses to employees at various and sundry times.

- f. The Board will be asked to approve the reallocation of special education funds between the school and other charter schools consistent with any requirements imposed by the El Dorado SELPA.
- g. The Board will be asked to approve a multi-track, year round education 2019-2020 school calendar.
- h. The Board will be asked to approve the revised Parent/Student Handbook.
- i. The Board will be asked to approve the revised Employee Handbook.
- j. The Board will be asked to approve the revised Suspension and Expulsion Policy.

9. ADJOURN OPEN PUBLIC BOARD MEETING TO GO INTO CLOSED SESSION

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Titles: National Superintendent

ADJOURN CLOSED SESSION

RECONVENE REGULAR BOARD MEETING

REPORT OF ACTION TAKEN OR RECOMMENDATIONS MADE IN CLOSED SESSION, IF ANY

10. ACTION ITEMS

- a. The board will be asked to approve compensation for the National Superintendent.
- b. The Board will be asked to approve the Budget Overview for Parents and the Local Control Accountability Plan (LCAP).
- c. The Board will be asked to approve the Local Control Funding Formula (LCFF).
- d. The Board will be asked to approve the Budget for the 2019-2020 fiscal year.
- e. The Board will be asked to approve the Education Protection Account.
- f. The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2019-2020 school year.
- g. The Board will be asked to reaffirm Corporate Officers to serve at the pleasure of the Board.
- h. The Board will be asked to re-authorize approved bank account signers to conduct necessary banking matters.
- i. The Board will be asked to authorize the officers and senior administration to sign checks, drafts, and other instruments obligating the Charter School to pay money on behalf of the Charter School, including the use of an electronic signature system for checks issued by the Charter School, subject to all applicable laws, provided that no single check bearing a single signature, electronic or live, shall exceed the sum of \$25,000.00. Any purchase order greater than \$25,000.00 requires two signatures, one of whom must be a board member.
- j. The Board will be asked to authorize the selling of receivables to an experienced and reputable financier of receivables, if needed, to maintain adequate cash flow.
- k. The Board will be asked to authorize the school to obtain credit from Hanmi Bank, if needed, to maintain adequate cash flow.

- l. The Board will be asked to approve obtaining a loan from LLAC during the 19-20 Fiscal year, pursuant to a promissory note with interest.
- m. The Board will be asked to review and approve the Educational Service Agreement.
- n. The Board will be asked to review and approve the Administrative Service Agreement.
- o. The Board will be asked to adopt an updated Conflict of Interest Code for Western Education Corporation.

11. LEGAL UPDATE

12. ADDITIONAL CORPORATE OFFICERS AND BOARD MEMBERS' OBSERVATIONS AND COMMENTS

13. ADJOURNMENT