

Orange County Workforce Innovation High School

Minutes

Regular Board Meeting

Operated by Western Educational Corporation, A California Non-Profit Public Benefit Corporation

Date and Time

Monday September 27, 2021 at 12:00 PM

Location

Conference Line: (661) 249-6805 Code: 730 526 752#

MEETING LOGISTICS

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 related to the COVID-19 pandemic. The Executive Order allows state bodies covered by the Brown Act to hold public meetings via teleconferencing. The public is encouraged to participate in the meeting telephonically by dialing the conference line listed above and may submit written comments for prior consideration to the board members. Comments can be submitted to publiccomments@innovationhigh.org. Public comment on the day of the meeting can also be given during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

Directors Present

Claudette Beck (remote), Frank Lukacs (remote), Michael R Adams (remote)

Directors Absent

None

I. Opening Items

A. Call the Meeting to Order

Board President Adams read aloud the notices regarding meeting logistics, accommodations and audio recording.

B. Roll Call and Establishment of Quorum

C. Pledge of Allegiance

Board Member Lukacs led the pledge of allegiance.

D. Staff Introductions

Jeff Brown, CEO
Jeri Vincent, Corporate Secretary
Julie Parra, Area Superintendent
Jeff Martineau, V.P. of Charter Relations
Liliana Gutierrez, Principal
Anna Heinbuch, Assistant Principal
Jaime Lambert, Regional Instructional Specialist
Bill Thompson, Legal Counsel
Michelle Lopez, Legal Counsel, LLAC
Heather Stuve, Director of Special Programs, LLAC

E. Approve Agenda for the September 27, 2021, Regular Public Meeting of the Board of Directors

Frank Lukacs made a motion to approve Agenda for the September 27, 2021, Regular Public Meeting of the Board of Directors.
Claudette Beck seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Frank Lukacs Aye
Michael R Adams Aye
Claudette Beck Aye

II. Public Comment

A. Public Comment

Board President Adams read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. If you would like to participate in public comment, you must have signed in before the commencement of the meeting. Also, our teleconference line is open to members of the public who wish to participate in public comment. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. The total time allotted for public comments will not exceed eighteen (18) minutes per agenda item, or ten (10) minutes for non-agenda items. In accordance with the Brown Act, no action may occur at this time but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Adams asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

III. Action Items

A. The Board will be asked to approve the 2021 Significant Disproportionality Comprehensive Coordinated Early Intervening Services (CCEIS) Plan

Ms. Parra greeted the board and thanked them for their time. She informed the board Orange County Workforce Innovation High School is currently in significant disproportionality, also known as SIGDIS, with an over-representation of Hispanic students eligible under Specific Learning Disability. Ms. Parra explained to the board that Significant Disproportionality refers to the “overrepresentation” of a particular racial or ethnic group in one of four areas over a period of 3+ years:

- special education in general;
- special education within a specific disability category;
- disciplinary action; or
- more restrictive environments.

Ms. Parra informed the board the SIGDIS team has been working hard collecting and reviewing data to identify root causes, and to identify an action plan to break the disproportionality cycle. On July 8th, the SIGDIS team met with a group of stakeholders which included parents, community members, and OCWIHS, as well as LLAC staff, to provide a historical perspective on disproportionality, review the CDE-mandated process and identify root causes, as well as propose interventions to ensure equitable access and support to all OCWIHS students. Utilizing this feedback, a draft improvement plan, called a CCEIS plan, was developed. The draft CCEIS plan was presented to the stakeholders group on September 9th, where they were able to review and provide feedback.

Ms. Parra then introduced Heather Stuve, Director of Special Programs, to discuss the root cause factors and action plan. Ms. Stuve provided the following information to the board:

After many hours of collaborative hard work and data review, five root causes were identified.

1. Lack of staff understanding of the distinction between language differences/deficits and disability, and how this may lead to inappropriate diagnosis of disability and/or the application of inappropriate instructional strategies.
2. Poor communication with feeder school(s) to ensure appropriate reclassification of English Learners and consideration of a language difference rather than a disability.
3. Lack of communication and collaboration between general education and special education staff members at OCWIHS resulting in lack of appropriate intervention provision and tiered support for students at risk.
4. Inadequate intervention systems and scaffolds to support ELL students to demonstrate English language proficiency on the ELPAC test, resulting in low levels of reclassification
5. Lack of consistency in the development, implementation and monitoring of policies practices and procedures that relate to equity and disproportionality.

Ms. Stuve informed the board they took the five root causes and built the following action plan to address the areas of concern:

1. Increase staff knowledge through professional development
2. Improve communication with schools through regular collaborative meetings and procedural development
3. Improve interdepartmental communication through regular Professional Learning Community meetings
4. Increase student reclassification rates through intervention programs and supports

5. Improve development, implementation and monitoring of policies, practices and procedures.
6. Strengthen staff intervention skills through additional professional development.

Lastly, Ms. Stuve informed the board these recommendations will be implemented over the course of the next 24 months with quarterly progress monitoring to the Department of Education.

Board Secretary Beck asked if the school has enough staff to fulfil the action plan. Ms. Parra informed the board they currently have enough staff and believe they will be able to meet the requirements in the 24 month period.

Board Secretary Beck praised staff for using Rosetta Stone and asked how the school will measure the success of this program. Ms. Stuve informed the board that the program uses adaptive technology, meaning it will adjust in real time based on each student's progress and to ensure any learning gaps are covered. She added they will also be able to monitor while students are using the program and as well as after.

Frank Lukacs made a motion to approve the 2021 Significant Disproportionality Comprehensive Coordinated Early Intervening Services (CCEIS) Plan.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Frank Lukacs Aye
Claudette Beck Aye
Michael R Adams Aye

IV. ADDITIONAL CORPORATE OFFICERS AND BOARD MEMBERS' OBSERVATIONS AND COMMENTS

A. Observations and Comments

Jeff Brown praised Ms. Parra and Ms. Stuve for their hard work on putting together this program.

Jeri Vincent thanked Ms. Parra for putting together a good team and providing the best support available to students.

Ms. Parra recognized Assistant Principal Anna Heinbuchas for her contributions.

V. Closing Items

A. Next Regular Board Meeting Date: October 19, 2021, 12:00pm

B. Adjourn Meeting

Frank Lukacs made a motion to adjourn the meeting.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams Aye
Claudette Beck Aye
Frank Lukacs Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:16 PM.

Respectfully Submitted,

Claudette Beck

Accommodations. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@innovationhigh.org.