

Orange County Workforce Innovation High School

Minutes

Regular Board Meeting

Operated by Western Educational Corporation, A California Non-Profit
Public Benefit Corporation

Date and Time

Tuesday October 19, 2021 at 12:00 PM

Location

The meeting can be viewed at:

https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2F%2Fmeetup-join%2F19%3Ameeting_NWUzNmJhMjYtM2UwYy00OTYwLWFiYTItZDg3YTYxODBlMjc1%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%252202de7701-f0d7-4650-9654-f35ea897bee9%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=c529f6a8-34d4-48de-ba26-90d04d47b578&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true

Or call in for Audio only:

Conference Line: (657) 207-0015 Code: 884 280 678#

MEETING LOGISTICS

This meeting is held in compliance with Assembly Bill 361, which allows flexibility in Brown Act teleconferencing procedures as addressed by the Board under Agenda Item I.E. The public is encouraged to participate in the meeting telephonically by dialing the conference line or by clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@innovationhigh.org. The public may also provide comments telephonically during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

Directors Present

Claudette Beck (remote), Frank Lukacs (remote), Michael R Adams (remote)

Directors Absent

None

I. Opening Items

A. Call the Meeting to Order

Board President Adams read aloud the notices regarding meeting logistics, accommodations and audio recording.

Michael R Adams called a meeting of the board of directors of Orange County Workforce Innovation High School to order on Tuesday Oct 19, 2021 at 12:00 PM.

B. Roll Call and Establishment of Quorum

C. Pledge of Allegiance

Board Member Lukacs led the pledge of allegiance.

D. Staff Introductions

Jeff Brown, CEO
Jeri Vincent, Corporate Secretary
Julie Parra, Area Superintendent
Jeff Martineau, V.P. of Charter Relations
Liliana Gutierrez, Principal
Bill Thompson, Legal Counsel
Guita Sharifi, CFO, LLAC
Michelle Lopez, Legal Counsel, LLAC
Dr. David G. Rathgeber, Board Candidate

E. Adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361

Board President Adams discussed Assembly Bill 361, signed by Governor Newsom on September 16, 2021, and explained that the law exempts the board from certain provisions of the Brown Act related to teleconference meetings during states of emergency, as long as the Board makes required findings as detailed in the law. Under AB 361, boards that would like to continue to meet remotely must determine by majority vote whether as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees. Board President Adams directed the board members to the resolution located in their packet and recommended the board approve the Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361.

Frank Lukacs made a motion to adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams Aye
Claudette Beck Aye
Frank Lukacs Aye

F.

Approve Agenda for the October 19, 2021, Regular Public Meeting of the Board of Directors

Frank Lukacs made a motion to approve Agenda for the October 19, 2021, Regular Public Meeting of the Board of Directors.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Frank Lukacs Aye

Michael R Adams Aye

Claudette Beck Aye

G. Approve Minutes of the August 31,2021, Regular Public Meeting of the Board of Directors

Frank Lukacs made a motion to approve the minutes from Regular Board Meeting on 08-31-21.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams Aye

Frank Lukacs Aye

Claudette Beck Aye

H. Approve Minutes of the September 27, 2021, Regular Public Meeting of the Board of Directors

Frank Lukacs made a motion to approve the minutes from Regular Board Meeting on 09-27-21.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams Aye

Claudette Beck Aye

Frank Lukacs Aye

II. Consent Agenda

A. Consent Agenda Items

Board President Adams announced the consent agenda items and asked if any member would like to discuss any of the agenda items for action separately. Hearing none, Board President Adams asked for a motion to approve the consent agenda.

Frank Lukacs made a motion to approve the consent agenda items.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Claudette Beck Aye

Michael R Adams Aye

Frank Lukacs Aye

III. Public Comment

A.

Public Comment

Board President Adams read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda, by dialing the teleconference line or by clicking the weblink listed on the posted agenda. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Adams asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

IV. School Reports and Information

A. Area Superintendent Update

Julie Parra provided an update on the following topics:

COVID-19

- The school has begun complying with Governor Newsom's October 15, 2021 mandate requiring all school employees to provide proof of vaccination or weekly COVID testing.

Academics

- NWEA diagnostic assessments have begun and staff will review the data during the next Personalized Learning Communities meeting.
- Eligible students are being placed in the Read 180 program.
- The school's Social Worker has begun the Students of United Respect and Consciousness & Energy (SOURCE) classes.
- The school has hired a new science teacher who will offer Small Group Instruction classes for wet labs.

Professional Development

- Staff participated in a virtual Leadership Development Conference hosted by Learn4Life. Speakers included Dan Heath and Dr. Victor Rios. Dr. Rios' session stressed the importance of defining students by what they contribute, not what they lack.
- Staff participated in a team building activity in honor of Latin Heritage Month.

Comprehensive Coordinated Early Intervening Services (CCEIS) Plan

- The CCEIS plan was submitted to the California Department of Education on September 29, 2021.

Upcoming Activities & Events

- Students will be able to participate in Red Ribbon Week starting the week of October 25, 2021. Activities include spirit days and a presenter from MAAD (Mothers Against Drunk Driving).
- WIOA partners including the Santa Ana Work Center and the Orange County Youth Center continue to provide virtual WIOA orientations/intake for both our current and new eligible WIOA students. All enrolled WIOA students have access to case-managed WIOA services.
- An upcoming visit with Senator Newman is scheduled for November 2, 2021.
- The Orange County Department of Education (OCDE) will perform their annual oversight visit with the school as follows:
 - November 4, 2021: Special and General Student file review.
 - November 19, 2021: Education, Governance and Finance visits to be held virtually. Principal Gutierrez has prepared a video presentation for this visit.
- Reserve Spending Plan: Ms. Parra and her team are developing a reserve spending plan that will be presented to the board at the December 2021 regular board meeting.

Board President Adams thanked Ms. Parra for her report.

Board Secretary Beck expressed how great it is to have Senator Newman coming to see the school and learn about the school.

B. Finance Update

Guita Sharifi directed the board to the Hanmi Bank Rotating Line of Credit (RLOC) financial update and reviewed the school's credit amount including the current interest rate expiration date, the current RLOC withdrawal amount, and the RLOC covenants ratios. Ms. Sharifi then discussed the status of the June 30, 2021 annual audit report and the extended due date of January 31, 2022, and the board will be provided a presentation of the audit report during the January 2022 regular board meeting.

Board President Adams thanked Ms. Sharifi for her report.

Board Member Lukacs asked if there will be any issue meeting the extension date. Ms. Sharifi informed the board they do not anticipate any issues and expect to meet the January 2022 deadline. She further explained the deadline was extended to allow additional time for the auditors to receive the guidelines from the CDE.

C. School Year 2020-2021 Vendor List

Julie Parra directed the board to the 2020-2021 school year vendor list located in their board package. Ms. Parra explained this is a list of all vendors for the 2020-2021 school year and includes a brief description of services for the board's review. Ms. Parra further explained the list includes vendors who provide varying services including professional development, technology, health care benefits, etc.

Board President Adams thanked Ms. Parra for the updated list.

D. Updated 2021-2022 Board Meeting Calendar

Board President Adams directed the board to the updated 2021-2022 regular board meeting calendar for the remainder of the school year.

V. Action Items

A.

The Board will consider the designation of Dr. David G. Rathgeber to serve on the Board of Directors for a term through June 30, 2022

Board President Adams re-introduced Dr. David G. Rathgeber to the Board of Directors. Dr. Rathgeber provided background information on his experience and interest in serving on the board. Dr. Rathgeber then recused himself from the meeting. Board members discussed Dr. Rathgeber's appointment and complimented his experience and qualifications.

Frank Lukacs made a motion to approve the designation of Dr. David G. Rathgeber to serve on the Board of Directors for a term through June 30, 2022.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Claudette Beck Aye

Frank Lukacs Aye

Michael R Adams Aye

VI. Closed Session

A. Adjourn open public Board meeting to go into closed session

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).)

Title: Area Superintendent

Frank Lukacs made a motion to adjourn open public Board meeting to go into closed session.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams Aye

Claudette Beck Aye

Frank Lukacs Aye

Dr. David G. Rathgeber Aye

B. Adjourn closed session and reconvene to open Board meeting

Board President Adams reported that the Board unanimously voted to adjourn the closed session and resume the public board meeting.

Frank Lukacs made a motion to adjourn closed session and reconvene to open Board meeting.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Claudette Beck Aye

Frank Lukacs Aye

Michael R Adams Aye

Dr. David G. Rathgeber Aye

C. Report of action taken or recommendations made in closed session, if any

Board President Adams reported out that no action was taken in closed session.

VII. ADDITIONAL CORPORATE OFFICERS AND BOARD MEMBERS' OBSERVATIONS AND COMMENTS

A. Observations and Comments

Jeff Brown thanked Ms. Parra for providing such wonderful programs to the students, including the WIOA program. He welcomed Dr. Rathgeber to the board.

Jeri Vincent thanked Dr. Rathgeber for joining the board.

Board Secretary Beck welcomed Dr. Rathgeber and thanked Ms. Parra for her report.

Board Member Lukacs also welcomed Dr. Rathgeber and thanked Ms. Parra.

Board Member Rathgeber thanked everyone for welcoming him to the board and shared that he is looking forward to working together.

VIII. Closing Items

A. Next Regular Board Meeting Date: November 9, 2021, 1:00pm

B. Adjourn Meeting

Frank Lukacs made a motion to adjourn the meeting.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Frank Lukacs Aye

Michael R Adams Aye

Claudette Beck Aye

Dr. David G. Rathgeber Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:44 PM.

Respectfully Submitted,
Claudette Beck

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@innovationhigh.org.