



ELAC & PAC Meeting

December 08, 2021 at 5:30pm

MEETING MINUTES

Location: *Google Meets:* <https://meet.google.com/dyt-eiac-six>

Attendance Record:

- *Katrina Schwerdt*
- *Crystal Alcala*
- *Lexie La Scala*
- *Anna Heinbuch*
- *Kim Lee*
- *Devin Marsh*
- *Margarita Mata*
- *Marcela Williams*
- *Jessica Maulion*

Record of quorum being (or not being established): Quorum was not established

Notes:

Introduction:

- *Ms. Schwerdt - ELD Lead Specialist*
- *Crystal Alcala-Counselor*
- *Lexie La Scala-Community Liason*
- *Anna Heinbuch -Assistant principal*
- *Marcela Williams - ST Teacher (Translator for the meeting)*
- *Margarita Mata -ST Teacher (Note Taker for the meeting)*

Purpose of ELAC- *The committee helps develop school LCAP goals and ensure that EL and families receive the support and resources they need to be successful.*

Seeking for Leadership Roles from parents

- *President*
- *Secretary*
- *Vice Chairperson*
- *Chairpersperson*

Primary Focus Right Now - (Presented by Anna Heinbuch)

- *Student Engagement*
- *Bring students back to campus*
- *Support students with social/emotional skills by providing resources.*
- *School Safety*
- *social distancing*
- *air purifier*
- *sanitation done frequently a day*
- *HVAC Cleaned weekly*
- *Staff survey for COVID symptoms to prevent spread*
- *Students are more productive at the site because there is less distraction, structure, social interaction and engagement.*
 - **Expectations for students**
- *Meeting with teacher twice a week*
- *Being on time*
- *Time management*
- *Sustaining Focus*
- *Self-advocate for support and help*

Resources

- *Counselor-Crystal Alcala*
- *Support Social/emotional*
- *Support academic*
- *support college and career*
- *Community Liaison-Lexie La Scala*
- *Help students for job placement and job training*
- *Provide students with resources*

Any Concerns from parents?

Parents will complete the survey, link provided in the chat box.

Comments from parents/staff

- *Parents recommended raffles for prizes like starbucks gift cards, movie prices or etc to students for attendance, progress, and/or goals.*
- *Awards night*
- *Refrigerator magnets*
- *Incentives*
- *reaching out to movie theaters for donations*
- *student leadership*
- *field trips*
- *outdoor movie night*
- *college/career fairs*
- *WIOA*
- *COVID CARE packets are manageable and the regular packets are overwhelming.*
- *Parents are concerned about the packets changing from 30 to 60 pages.*
- *Changing the atmosphere of the school, more welcoming.*
- *Create a study-buddy program for engagement.*
- *Raise more awareness of SGI support*

Copy of Agenda

Welcome- Introductions/ *Introducciones*

Review Purpose of ELAC & PAC Meetings/ *Revisar el propósito de las reuniones de ELAC y PAC*

- PAC:
 - The Parent Advisory Council seeks to identify and carry out ideas to help make our school environment better for students, parents, and staff members.
 - It also helps the school identify areas where the school needs to improve and helps hold the school accountable for taking steps to make those improvements.
- ELAC
 - The ELAC does all of the above actions as well, but with a specific focus on students who are English Learners.
 - This committee helps develop our school's LCAP goals and ensure that our English Learners and their families are receiving the supports and resources they need to be successful while overcoming the added challenge of navigating a new language

Descriptions of Leadership Roles/ *Descripciones de roles de liderazgo*

OCWIHS Primary Goal and Expectations/ *Objetivo principal y expectativas de OCWIHS*

- Get students back on Campus! / *¡Haga que los estudiantes regresen al campus!*
- Expectation: Students should be meeting with their Supervising Teachers two times per week. / *Expectativa: Los estudiantes deben reunirse con sus maestros supervisores dos veces por semana.*

- Benefits of having students on campus and following through with their appointments. / *Beneficios de tener estudiantes en el campus y cumplir con sus citas.*

Parents' Goals, Concerns, and Feedback Share Out/ *Compartir las metas, las preocupaciones y los comentarios de los padres*

- Parents voice their concerns in this survey: *Los padres expresan sus preocupaciones en esta encuesta:*
https://docs.google.com/forms/d/e/1FAIpQLSdKjX-anmptWHCve8zKe8lReP70FGn_Dnld1ROt9aCIPY4l5A/viewform?usp=sf_link
- Parents have the opportunity to share their ideas, suggestions, concerns, and questions out loud / *Los padres tienen la oportunidad de compartir sus ideas, sugerencias, inquietudes y preguntas en voz alta.*

Closing and Announcement of Next Meeting/ *Clausura y anuncio de la próxima reunión*

Next Meeting:

Date: February 23, 2022

Time: 5:30 p.m.

Virtual Meeting Link: meet.google.com/jpv-auoi-wjx