

Orange County Workforce Innovation High School

Minutes

Regular Board Meeting

Operated by Western Educational Corporation, A California Non-Profit
Public Benefit Corporation

Date and Time

Tuesday June 7, 2022 at 11:00 AM

Location

https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2F%2Fmeetup-join%2F19%3Ameeting_Y2RIMjcxZmEtOWU2Yi00NDE2LTg2ZTEtZjM5NjQ1ZmQ4ZTk5%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=98f8351a-ce67-48f0-8f46-2d80b9d610f4&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true

Or call in for Audio only:

Conference Line: (657) 207-0015 Code: 205 048 375#

MEETING LOGISTICS

This meeting is held in compliance with Assembly Bill 361, which allows flexibility in Brown Act teleconferencing procedures as addressed by the Board under Agenda Item I.E. The public is encouraged to participate in the meeting telephonically by dialing the conference line or by clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@innovationhigh.org. The public may also provide comments telephonically during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

Directors Present

Claudette Beck (remote), Dr. David G. Rathgeber (remote), Frank Lukacs (remote), Michael R Adams (remote)

Directors Absent

None

I. Opening Items

A.

Call the Meeting to Order

Board President Adams read aloud the notices regarding meeting logistics, accommodations and audio recording.

Michael R Adams called a meeting of the board of directors of Orange County Workforce Innovation High School to order on Tuesday Jun 7, 2022 at 11:00 AM.

B. Roll Call and Establishment of Quorum

C. Pledge of Allegiance

Board Member Lukacska led the pledge of allegiance.

D. Staff Introductions

Jeff Brown, CEO
Jeri Vincent, Corporate Secretary
Julie Parra, Area Superintendent
Jeff Martineau, V.P. of Charter Relations
Bill Thompson, Legal Counsel
Adam Miller, Legal Counsel
Guita Sharifi, CFO, LLAC
Michelle Lopez, Legal Counsel, LLAC
Bob Morales, Chief External Affairs Officer

E. Adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361

Jeff Martineau discussed Assembly Bill 361, signed by Governor Newsom on September 16, 2021, and explained that the law exempts the board from certain provisions of the Brown Act related to teleconference meetings during states of emergency, as long as the Board makes required findings as detailed in the law. Under AB 361, boards that would like to continue to meet remotely must determine by majority vote whether, as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees. Mr. Martineau directed the board members to the resolution located in their packet and recommended the board approve the Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361.

Frank Lukacska made a motion to adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Frank Lukacska	Aye
Claudette Beck	Aye
Dr. David G. Rathgeber	Aye
Michael R Adams	Aye

F. Approve Agenda for the June 7, 2022, Regular Public Meeting of the Board of Directors

Frank Lukacska made a motion to approve Agenda for the June 7, 2022, Regular Public Meeting of the Board of Directors.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams Aye
Frank Lukacs Aye
Claudette Beck Aye
Dr. David G. Rathgeber Aye

G. Approve Minutes of the May 12, 2022, Regular Public Meeting of the Board of Directors

Frank Lukacs made a motion to approve the minutes from Regular Board Meeting on 05-12-22.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Frank Lukacs Aye
Dr. David G. Rathgeber Aye
Claudette Beck Aye
Michael R Adams Aye

II. Consent Agenda

A. Consent Agenda Items

Board President Adams announced the consent agenda items and asked if any member would like to discuss any of the agenda items for action separately. Hearing none, Board President Adams asked for a motion to approve the consent agenda.

Frank Lukacs made a motion to approve the consent agenda items.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams Aye
Frank Lukacs Aye
Claudette Beck Aye
Dr. David G. Rathgeber Aye

III. Public Comment

A. Public Comment

Board President Adams read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda, by dialing the teleconference line or by clicking the weblink listed on the posted agenda. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Adams asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

IV. School Reports and Information

A.

Area Superintendent Update

Julie Parra greeted the board and provided a presentation on the following school events:

- Ms. Parra congratulated the school staff on receiving a 6-year WASC accreditation through June 30, 2028, with a mid-cycle visit in the 2024-25 school year.
- CAASPP testing; the school is pleased to report that 97% of students participated in both the ELA and math portions of CAASPP testing and 100% of students participated in CAST testing, meeting the state requirements for exam participation. 78% of students completed ELPAC testing, below the 95% state requirement but an increase of 11% compared to the prior school year.
- Students attended a recent Pathways fieldtrip and attended a crime scene investigation program at University of Nevada Las Vegas.
- On May 19, a representative from Santa Ana College hosted a dual enrollment presentation to interested students.
- Staff recently held a re-engagement event at the Anaheim center to provide support to disengaged students.
- The school celebrated Senior Day at the center for graduating seniors to decorate their caps, take graduation photos, and celebrate their accomplishments with staff.
- Grad Nite was held at Disneyland.
- In the wake of the increased violence, the school's administrators, counselor, and school psychologist shared the guide for responding to school shootings from the National Association of School Psychologists for educators and families to talk with children about violence.

Ms. Parra then informed the board of a recent tragic student loss and discussed how the school's psychologist and other psychologists within the Learn4Life network are supporting the school's staff and students during this tragedy.

Ms. Parra thanked the board for their support.

Board President Adams thanked Ms. Parra for her report.

Board Member Lukacs expressed his condolences on behalf of the board to the students and staff for their loss.

B. Report on Mathematics Placement Results

Julie Parra explained that the California Mathematics Placement Act of 2015 required the board to adopt "a fair, objective, and transparent mathematics placement policy" before the beginning of the 2016 school year. The policy was first adopted in 2016 with minor revisions approved to the policy in 2020. The policy addresses students entering ninth grade and includes several required elements to ensure equity in student achievement, including multiple objective academic achievement measures, annual examination of pupil placement to ensure students are not held back in a disproportionate manner, providing an annual report to the governing board, and posting the policy on the school's website.

For the 2021-22 school year, the math placement for 9th graders fell into three categories:

- 3% of 9th grade math students placed in remedial math courses
- 91% of 9th grade math students placed in Algebra 1 (grade level course)
- 6.1% of 9th grade math students placed in Geometry or Algebra II (above grade level course)

Ms. Parra then explained that despite the challenges faced by many students, the school is pleased to report that all 9th grade students who took math progressed in their math

courses, and none were held back. Ms. Parra informed the board the school staff will continue to evaluate this data and report to the board next year pursuant to the Board's policy.

Board President Adams thanked Ms. Parra for her report.

Board Secretary Beck commented on how great it is the students are doing so well in math.

C. LCFF Local Indicators Report for School Year 2021-2022

Julie Parra directed the board to the LCFF Local Indicator Report in their board packet and explained the Local Indicators Report is required for reporting on the priority areas where state data is not available. The State Board of Education provides self-reflection tools for schools to report progress made. Ms. Parra then reviewed the following Priority areas:

Priority 1 – Focuses on ensuring that all students are assigned to appropriately credentialed teachers, that all students have access to their own instructional materials, and the resource center is in good repair. The school has met this priority as evidenced by its 0% total teacher misassignment metric.

Priority 2 – Ensuring progress is made in implementing state academic standards and providing professional development to teachers. The school met the full implementation of adopted academic and/or curriculum frameworks and increased implementation of the English Language Development framework.

Priority 3 – Parent Engagement. The school has met this metric through its increased communication and connection with parents and families through the Data and Design weekly updates to parents. The school continues to identify the need to increase parent engagement across all data cycles.

Priority 6 – School climate. 100% of our students reported that they felt safe at school and 95% reported that they felt connected to an adult at the school. The school has met the criteria for priority 6.

Priority 7 – Measures the school's progress in ensuring that all students have access to a broad course of study. The school provides specific support classes for students working to improve their English language development and students with exceptional needs. Students are placed in courses that ensure they not only meet the requirements for their high school diploma, but also for their goals post-graduation. The school has met the criteria for priority 7.

Ms. Parra then asked the board for any comments on the LCFF Local Indicators Report.

Board Member Lukacs expressed his appreciation for the staff and their hard work.

D. School Survey Report

Julie Parra directed the board to the school survey report located in their board packet. Ms. Parra explained that each year the school conducts a climate survey that aligns with the school's LCAP goals. The school implemented a new survey tool that has helped to gain a more in-depth understanding of how students, parents and staff feel about the school's climate. The new survey tool includes questions on the school's climate, connectedness and engagement, social emotional learning, academics, future goals, college and career, and civic engagement. Ms. Parra highlighted the results of the survey. Ms. Parra then explained the data in these surveys are essential to the school leaders' instruction and climate goals and efforts towards continuous improvement.

Board Member Lukacs asked for clarification on the percentage of student participation. Ms. Parra provided the information and explained the school is working on improving student participation in future surveys.

Board Secretary Beck expressed the importance of students, staff, and parents feeling safe at school. She thanked the staff for creating a safe place.

E. Annual IRS Form 990, Return of Organization Exempt From Income Tax and the California return for 2020, as filed

Guita Sharifi informed the board that the corporation's annual 990 federal tax return and the California return for 2020, which was provided to each board member, has been filed prior to the May 15, 2022, extension due date.

Board President Adams thanked Ms. Sharifi for the update.

F. Finance Update

Guita Sharifi directed the board to the Hanmi Bank Rotating Line of Credit (RLOC) financial update included in the board packet and reviewed the school's credit amount including the current interest rate of 4.5%, which represents an increase from the previous RLOC update provided to the board. Ms. Sharifi then reviewed the expiration date, the current RLOC withdrawal amount, and the RLOC covenants ratios as of May 23, 2022.

Board President Adams thanked Ms. Sharifi for the update.

G. Area Superintendent Performance Review (Evaluation Tool for school year 2022-2023), First Read

Jeff Martineau directed the board to the first read of the draft Area Superintendent evaluation tool for the 2022-2023 school year. Mr. Martineau explained this evaluation tool is for the board's consideration when evaluating the Area Superintendent and shall be a cooperative effort between the Board, Corporate Officers, and Area Superintendent. Mr. Martineau then reviewed the focused areas of performance and the changes from the current school year evaluation tool. He then requested input from the board and noted that this item will be placed as an action item on the August regular board meeting agenda with a recommendation for board approval.

Board President Adams thanked Ms. Martineau.

V. Public Hearing

A. Open Public Hearing

Frank Lukacs made a motion to open the public hearing.
Claudette Beck seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Claudette Beck	Aye
Michael R Adams	Aye
Dr. David G. Rathgeber	Aye
Frank Lukacs	Aye

B. The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) for the 2022-2023 school year

Board President Adams announced the public hearing opened at 11:29 a.m.

Julie Parra directed the board to the Budget Overview for Parents (BOP) and the Local Control Accountability Plan (LCAP) for the 2022-2023 school year and Ms. Parra explained the BOP includes information on the Local Control Funding Formula revenues, supplemental and concentration grants, and state funds. The BOP demonstrates to the public and parents that the school directed its funds in 2021-2022 towards increasing or improving service in meeting the needs of the school community, while also directing funding for its high-needs students such as low-income students, English Learners, and foster youth.

Ms. Parra then reviewed the projected revenue chart, which explains the projected revenue for the school by each fund source: LCFF funds with both supplemental and concentration grants, and local, state and federal funds. Ms. Parra discussed the estimated budgeted expenditures for the school and the corresponding actions and services in the LCAP.

Ms. Parra explained the school has been reflecting on the school's progress and community partner input for the school's 2021-2022 LCAP goals when developing the 2022-2023 LCAP report. Ms. Parra then shared the following school successes and needs identified during the reflection process:

Areas of Success:

- Students' average credit completion increased by 0.83%
- The dropout decreased significantly to 4.42%.
- The success rate increased to 95.6%
- Retention rate increased to 88%
- 100% of our students felt safe at school this year and 95% of students surveyed felt connected to the adults
- The internal DASS graduation rate increased to 78.2%
- Reclassification rate of 11%, which is above the state average of 8.6%

Areas of Need:

- CAASPP results show that English Learners, low-income students, and students with disabilities are scoring below the All Students group in English Language Arts and mathematics.
- The low-income student group graduated at -0.4% lower rate than the All Students group. Closing the gaps in the graduation rate will need improvement, monitoring and input from our educational partners. Another area of concern is NWEA reading and mathematics scores, which decreased from last year to this year.
- English Learner students did not demonstrate growth in NWEA math quantile scores and reading Lexile scores. The reading scores for English Learners were 183 average Lexile points lower in reading and 140 average quantile points lower in math.

Ms. Parra then reviewed the school's proposed four LCAP goals for the 2022-2023 school year:

- Goal 1 – Increase Academic Progress: This is a focus goal for increasing academic progress for all students, especially English Learners, low-income students and foster youth, who struggled during the previous year.
- Goal 2 – Students will gain skills for college and career readiness: This is a broad goal for helping students gain skills for college and career-readiness for all students, including low-income, English Learners and foster youth students.
- Goal 3 – Increase Student Retention: This is a maintenance goal for student retention.
- Goal 4 – Increase Educational Partner Engagement: This is a maintenance goal for increasing engagement.

Ms. Parra then directed the board to the allocation of funds to support these goals and then requested any input from the board or public on the school's BOP and LCAP plan for the 2022-2023 school year.

Board President Adams asked if there were any members of the public on the conference line or if any members of the public submitted written comments.

C. Close Public Hearing

Hearing no comments from the public, Board President Adams requested a motion and closed the public hearing at 11:37 a.m.

Frank Lukacs made a motion to close the public hearing.
Claudette Beck seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Frank Lukacs	Aye
Michael R Adams	Aye
Dr. David G. Rathgeber	Aye
Claudette Beck	Aye

VI. Action Items

A. The Board will be asked to approve Claudette Beck to serve on the Board of Directors for the term July 1, 2022 through June 30, 2023

Board President Adams recommended that the Board of Directors take action to reappoint Claudette Beck as a member of the Western Education Corporation Board of Directors for a term of July 1, 2022, through June 30, 2023.

Frank Lukacs made a motion to approve Claudette Beck to serve on the Board of Directors for the term July 1, 2022 through June 30, 2023.
Dr. David G. Rathgeber seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Frank Lukacs	Aye
Claudette Beck	Abstain
Dr. David G. Rathgeber	Aye
Michael R Adams	Aye

B. The Board will be asked to approve Frank Lukacs to serve on the Board of Directors for the term July 1, 2022 through June 30, 2023

Board President Adams recommended that the Board of Directors take action to reappoint Frank Lukacs as a member of the Western Education Corporation Board of Directors for a term of July 1, 2022, through June 30, 2023.

Claudette Beck made a motion to approve Frank Lukacs to serve on the Board of Directors for the term July 1, 2022 through June 30, 2023.
Dr. David G. Rathgeber seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Claudette Beck	Aye
Michael R Adams	Aye
Frank Lukacs	Abstain
Dr. David G. Rathgeber	Aye

C.

The Board will be asked to approve Dr. David Rathgeber to serve on the Board of Directors for the term July 1, 2022 through June 30, 2023

Board President Adams recommended that the Board of Directors take action to reappoint Dr. David Rathgeber as a member of the Western Education Corporation Board of Directors for a term of July 1, 2022, through June 30, 2023.

Frank Lukacs made a motion to approve Dr. David Rathgeber to serve on the Board of Directors for the term July 1, 2022 through June 30, 2023.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Claudette Beck	Aye
Frank Lukacs	Aye
Michael R Adams	Aye
Dr. David G. Rathgeber	Abstain

D. The Board will be asked to approve Michael R. Adams to serve on the Board of Directors for the term July 1, 2022 through June 30, 2023

Board Secretary Beck recommended that the Board of Directors take action to reappoint Michael R. Adams as a member of the Western Education Corporation Board of Directors for a term of July 1, 2022, through June 30, 2023.

Frank Lukacs made a motion to approve Michael R. Adams to serve on the Board of Directors for the term July 1, 2022 through June 30, 2023.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Claudette Beck	Aye
Frank Lukacs	Aye
Dr. David G. Rathgeber	Aye
Michael R Adams	Abstain

E. The Board will be asked to approve the amended Conflict of Interest Code

Jeff Martineau explained that the Conflict of Interest Code as presented during the December 13, 2021 board meeting has been approved by the Fair Political Practices Commission (FPPC) and recommended the board approve the amended Conflict of Interest Code.

Frank Lukacs made a motion to approve the amended Conflict of Interest Code.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams	Aye
Claudette Beck	Aye
Dr. David G. Rathgeber	Aye
Frank Lukacs	Aye

F. The Board will be asked to re-authorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others

Board President Adams requested a motion to re-authorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others.

Frank Lukacs made a motion to re-authorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Dr. David G. Rathgeber	Aye
Claudette Beck	Aye
Michael R Adams	Aye
Frank Lukacs	Aye

G. The Board will be asked to re-authorize the Corporate Officers to award discretionary incentives to employees at various sundry times

Board President Adams requested a motion to re-authorize the Corporate Officers to award discretionary incentives to employees at various sundry times.

Frank Lukacs made a motion to re-authorize the Corporate Officers to award discretionary incentives to employees at various sundry times.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Frank Lukacs	Aye
Claudette Beck	Aye
Dr. David G. Rathgeber	Aye
Michael R Adams	Aye

H. The Board will be asked to approve the Local Control Funding Formula (LCFF) for school year 2022-2023, which drives the primary source of funding for the charter school

Guita Sharifi explained that LCFF funding is the primary source of the school's revenue and determines the funding for charter schools, which has two primary components: a base rate component that applies to all schools that depends exclusively on Average Daily Attendance (ADA) by grade span, and a supplemental and concentration component that depends on the percentage of school's English Learners, foster youth or low-income students. The LCFF calculation is the largest source of the school's unrestricted revenue and is essential to budget and LCAP development. Ms. Sharifi further explained the total LCFF revenue estimated to be received for the 2022-2023 school year, including the total supplemental and concentration funding. Ms. Sharifi recommended the board approve the LCFF for school year 2022-2023.

Frank Lukacs made a motion to approve the Local Control Funding Formula (LCFF) for school year 2022-2023, which drives the primary source of funding for the charter school.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Claudette Beck	Aye
Dr. David G. Rathgeber	Aye
Frank Lukacs	Aye
Michael R Adams	Aye

I.

The Board will be asked to approve the Education Protection Account (EPA) spending determinations

Guita Sharifi explained that the Education Protection Account (EPA) is a component of the LCFF funding that must be used only for instruction and be posted on the school's website every year. Ms. Sharifi discussed the total estimated EPA revenue to be received for the 2022-2023 school year. Ms. Sharifi recommended the board take action to approve the EPA spending determinations.

Frank Lukacs made a motion to approve the Education Protection Account (EPA) spending determinations.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Frank Lukacs	Aye
Michael R Adams	Aye
Dr. David G. Rathgeber	Aye
Claudette Beck	Aye

J. The Board will be asked to approve the Budget for the 2022-2023 fiscal year

Guita Sharifi informed the board the school's budget is based on funding information from the May revision to the State's budget and will be adjusted in the future if there are changes to the budget when it is signed in June or in subsequent revisions during the summer.

Ms. Sharifi then explained the funding projections for next fiscal year, include a COLA of 6.56% to the LCFF funding rate compared to prior year. This is the highest COLA the school has seen since the inception of the LCFF funding formula. Ms. Sharifi further explained there is an additional \$2.1B included in the State's budget that will be allocated to the base rate of the LCFF formula and an \$8B for one-time discretionary grants. However, there is still no detail or clarity on how these additional funds and grants will be dispersed or the impact to the funding rate. Therefore, these funding amounts are not included in the school's original budget and will be added in future revisions.

Ms. Sharifi then discussed the school's projected ADA of 243 for school year 2022-2023, which is an increase compared to the 2021-2022 school year.

Next, Ms. Sharifi reviewed the projected revenue for the school and explained the revenue amounts from LCFF sources, federal funds, and other state revenue, which include lottery funds, and she noted the school is not projecting local revenue.

Ms. Sharifi then reviewed the school's expenditures and discussed the small increase of salaries and benefits and a decrease in purchasing as compared to the 2021-2022 school year. Ms. Sharifi also reviewed the operating expenses, showing an increase compared to the current school year with an increase in training and facilities.

Ms. Sharifi informed the board the school is projecting a positive net position and ratio of reserves to expenditures. Ms. Sharifi then recommended the board approve the school budget for the 2022-23 fiscal year.

Board Member Lukacs asked about the increase in the unrestricted net position. Ms. Sharifi informed the board the unrestricted funds can only be delayed one year.

Frank Lukacs made a motion to approve the Budget for the 2022-2023 fiscal year.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Dr. David G. Rathgeber Aye
Michael R Adams Aye
Claudette Beck Aye
Frank Lukacs Aye

K. The Board will be asked to approve the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) for the 2022-2023 school year

Julie Parra invited questions and suggestions from the board on the Local Control Accountability Plan (LCAP) for the 2022-2023 school year, which was shared during the public hearing. She then recommended the board approve the Budget Overview for Parents and the LCAP for the 2022-2023 school year.

Frank Lukacs made a motion to approve the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) for the 2022-2023 school year.
Claudette Beck seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Dr. David G. Rathgeber Aye
Claudette Beck Aye
Michael R Adams Aye
Frank Lukacs Aye

L. The Board will be asked to approve the school's Title I federal addendum for Schoolwide Program for the 2022-2023 fiscal year

Julie Parra informed the board the school is interested in applying for additional funds through the Every Student Succeeds Act, commonly known as Title I funds. Schools receive the funds based on the number of students who qualify for free and reduced lunch. The exact amount that the school will receive next year will depend on the amount allotted to the state in the next few months.

Ms. Parra explained that the Federal Addendum included in the board packet completes the template provided by the California Department of Education and is the first step in our application process. It describes the capacity in which the school must meet the federal requirements that accompanies the funding. These funds can be used to upgrade programs to support students with the greatest need, including intervention programs, small group instruction, English Learner support, tutoring, counseling, reading and math programs, technology, and parent engagement.

Ms. Parra recommended the board approve the school's application for Title I funds for a schoolwide program, with final decision-making authority delegated to the Area Superintendent and Corporate Officers to submit the Federal Addendum to receive Title I funds for the 2022-2023 fiscal year.

Frank Lukacs made a motion to approve the school's Title I federal addendum for Schoolwide Program for the 2022-2023 fiscal year.
Claudette Beck seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Claudette Beck Aye
Michael R Adams Aye
Frank Lukacs Aye
Dr. David G. Rathgeber Aye

M.

The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2022-2023 school year

Julie Parra explained the school will be requesting Title I, Part A, federal funds for a Schoolwide Program (SWP). Title I, Part A is a federal categorical program contained in the Consolidated Application (ConApp) and purpose is to ensure that all children have a fair and equal opportunity to obtain a high quality education and reach, at a minimum, proficiency on the state content standards and assessments. The intent of this funding is to meet the educational needs of low-achieving students enrolled in the highest poverty schools. For each federal program entitlement, LEAs allocate funds for the program as indicated by the program requirements. For the 2022-23 school year, the school is requesting Title 1 Part A, Federal Funds. Ms. Parra recommended the board approve the ConApp process and submission of all reports required for the school for the 2022-23 school year.

Frank Lukacs made a motion to approve the Consolidated Application process and submission for all reports required for the 2022-2023 school year.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams	Aye
Dr. David G. Rathgeber	Aye
Claudette Beck	Aye
Frank Lukacs	Aye

N. The Board will be asked to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the 2022-2023 school year, as needed, to maintain adequate cash flow pursuant to the RLOC provisions

Guita Sharifi reminded the board of the current Hanmi Bank agreement that provides a line of credit at a lower interest rate compared to other financing mechanisms to support the school's finances only when necessary to maintain adequate cash flow. Ms. Sharifi then explained the school has the opportunity to renew the Revolving Line of Credit (RLOC) with Hanmi Bank for the 2022-2023 school year in the amount of \$500,000 with the current interest rate of 4.5%. Ms. Sharifi reminded the board the interest rate is calculated at the greater of (1) the prime rate plus 0.50%, or (2) 3.75%. Ms. Sharifi then recommended the board approve the Hanmi Bank RLOC.

Frank Lukacs made a motion to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the 2022-2023 school year, as needed, to maintain adequate cash flow pursuant to the RLOC provisions.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Claudette Beck	Aye
Michael R Adams	Aye
Frank Lukacs	Aye
Dr. David G. Rathgeber	Aye

O. The Board will be asked to approve obtaining a loan from LLAC during the 2022-2023 fiscal year, as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest

Guita Sharifi explained to the board that the Lifelong Learning Administration Corp. (LLAC), the school's vendor for administrative and educational services, offers a short-term borrowing option to support the school when necessary for a maximum limit of \$250,000 at an interest rate of four percent (4%). Ms. Sharifi explained the amount is a maximum and the school may

utilize it entirely, or not at all. Ms. Sharifi further emphasized this is an alternative financing option for the school to meet short-term cash flow needs only if needed for the 2022-2023 school year and as the last resort if there is not enough funding available from the Hanmi Bank RLOC to maintain adequate cash flow pursuant to a promissory note with interest rate. Ms. Sharifi then recommended the board approve the LLAC promissory note.

Frank Lukacs made a motion to approve obtaining a loan from LLAC during the 2022-2023 fiscal year, as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest.
Claudette Beck seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Claudette Beck	Aye
Michael R Adams	Aye
Frank Lukacs	Aye
Dr. David G. Rathgeber	Aye

VII. Additional Corporate Officers and Board Members' Observations and Comments

A. Observations and Comments

Jeff Brown thanked Ms. Parra for her reports and congratulated the staff on receiving their 6-year WASC accreditation. He praised the staff for providing a safe school. Lastly, he took a moment to recognize the grief that counselors, teachers, and students are experiencing during this difficult time.

Jeri Vincent expressed her condolences to Ms. Parra and her staff. She thanked Ms. Parra for continuing to be there for the students.

Board Member Rathgeber shared how much he appreciated seeing the genuine concern for the students and expressed his gratitude for being a part of the school.

Board Member Lukacs praised Ms. Parra and her staff for the amazing work they are doing with the students, including providing a safe and comfortable environment.

Board Secretary Beck thanked Ms. Parra for all she does for the students.

VIII. Closed Session

A. Adjourn open public Board meeting to go into closed session

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code section 54957(b).)

Frank Lukacs made a motion to adjourn open public Board meeting to go into closed session.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams	Aye
Frank Lukacs	Aye
Claudette Beck	Aye
Dr. David G. Rathgeber	Aye

B. Adjourn closed session and reconvene to open public Board meeting

Frank Lukacs made a motion to adjourn closed session and reconvene to open public Board meeting.
Claudette Beck seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michael R Adams	Aye
Dr. David G. Rathgeber	Aye
Frank Lukacs	Aye
Claudette Beck	Aye

C. Report of action taken or recommendations made in closed session, if any

Board President Adams stated no action was taken in closed session for the PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code section 54957(b).)

IX. Closing Items

A. Next Regular Board Meeting Date: July 20, 2022, 12:00pm

B. Adjourn Meeting

Frank Lukacs made a motion to adjourn the meeting.
Claudette Beck seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Frank Lukacs	Aye
Michael R Adams	Aye
Claudette Beck	Aye
Dr. David G. Rathgeber	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:17 PM.

Respectfully Submitted,
Claudette Beck

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@innovationhigh.org.