

APPROVED

Orange County Workforce Innovation High School

Minutes

Regular Board Meeting

Operated by Western Educational Corporation, A California Non-Profit Public Benefit Corporation

Date and Time

Tuesday June 6, 2023 at 11:00 AM

Location

Meeting Location: 39665 Avenida Acacias, Ste A, Murrieta, CA 92563

Satellite Location: 505 North Euclid St., Suite 100, Anaheim, CA 92801

Or Join Using the Meeting Link:

https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2Fmeetup-join%2F19%3Ameeting_ODk5YzA3OWEtZjhjMi00NjNiLTkyODUtMDZmZjA0Mzg3ZWEw%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=ec5b3a09-d074-4a03-b5c4-ab471ea176bc&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true

Or Call in for audio only:

Conference Line (657) 207-0015 Code: 883 161 386#

MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@innovationhigh.org. The public may also provide comments during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

Directors Present

Claudette Beck, Dr. David G. Rathgeber, Frank Lukacs, Michael R Adams

Directors Absent

None

I. Opening Items

A. Call the Meeting to Order

Board President Adams read aloud the notices regarding meeting logistics, accommodations and audio recording.

Michael R Adams called a meeting of the board of directors of Orange County Workforce Innovation High School to order on Tuesday Jun 6, 2023 at 11:00 AM.

B. Roll Call and Establishment of Quorum

C. Pledge of Allegiance

Board Secretary Beck led the pledge of allegiance.

D. Staff Introductions

Jeff Brown, CEO

Julie Parra, Area Superintendent

Jeff Martineau, V.P. of Charter Relations

Liliana Childs, Principal

Bao Nguyen, State and Federal Programs Coordinator

Bill Thompson, Legal Counsel

Guita Sharifi, CFO, LLAC

Michelle Lopez, Legal Counsel, LLAC

Heather Stuve, Director of Special Education, LLAC

E. Approve Agenda for the June 6, 2023, Regular Public Meeting of the Board of Directors

Frank Lukacs made a motion to approve Agenda for the June 6, 2023, Regular Public Meeting of the Board of Directors.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Frank Lukacsza Aye
Michael R Adams Aye
Claudette Beck Aye
Dr. David G. Rathgeber Aye

F. Approve Minutes of the April 27, 2023, Regular Public Meeting of the Board of Directors

Frank Lukacsza made a motion to approve the minutes from Regular Board Meeting on 04-27-23.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Frank Lukacsza Aye
Dr. David G. Rathgeber Aye
Claudette Beck Aye
Michael R Adams Aye

II. Consent Agenda

A. Consent Agenda Items

1. The Board will be asked to approve the revised Education for Homeless Children and Youth Policy
2. The Board will be asked to accept the Uniform Complaints Report for the 2022-2023 school year: 0 Complaints Received

Board President Adams announced the consent agenda items and asked if any member would like to discuss any of the agenda items for action separately. Hearing none, Board President Adams asked for a motion to approve the consent agenda items.

Frank Lukacsza made a motion to approve the consent agenda items.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams Aye
Frank Lukacsza Aye
Claudette Beck Aye
Dr. David G. Rathgeber Aye

III. Public Comment

A. Public Comment

Board President Adams read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Adams asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

IV. School Reports and Information

A. Area Superintendent Update

Julie Parra welcomed the board and introduced Liliana Childs. Ms. Childs provided an update on the last PAC/ELAC meeting of the year with meaningful discussions on the school's LCAP goals, CSI plan, and community surveys. Ms. Childs discussed the recent Senior Day celebration event, with cap and gown decorations at the learning center, the CSULB college tour, and the four-day CSI Las Vegas experiential field trip with a tour of the University of Nevada. Eligible students had the opportunity to attend a Prom held at the Hornblower Yacht in Long Beach.

Ms. Childs then reported that CTE, Arts and Media students created a documentary and hosted a premiere night with a red carpet event. She introduced a few students who described the documentary process and the screening premiere attended by staff, students, and their families.

Next, Ms. Childs shared photos from Commitment Day, an event for students to share their commitment to attend a 4-year university, community college, trade school, the workforce or the armed forces. Ms. Childs also reported on the recent CCSA meeting attended by members of the Orange County Board of Education and the school's state and federal programs coordinator. This meeting provided an opportunity to speak with three of the board members and learn about upcoming legislation. Finally, Ms. Childs reported on the school's recent participation in the Orange County Family and Community Together (FaCT) annual conference, which provided training and an opportunity to connect with community organizations for new partnerships to support the students and their families.

Board Member Rathgeber asked the students what they learned about mental health from creating their documentary. The students shared that they learned there are many similarities between them. Mr. Rathgeber thanked the students.

Board Member Lukacs congratulated the students and thanked them for sharing their story.

Board Secretary Beck thanked the students for their documentary.

Board President Adams thanked Ms. Childs for her update.

B. Finance Update

Guita Sharifi directed the board to the financial update report for the Hanmi Bank Rotating Line of Credit (RLOC) and LLAC promissory note updates as of April 30, 2023. Ms. Sharifi reviewed the Hanmi RLOC current interest rate of 8.75%, which represents an increase from the previous RLOC of 8.50%, the expiration date, the current RLOC withdrawal amount, and the RLOC covenants ratios. Ms. Sharifi then reviewed the LLAC promissory loan balance, cumulative borrowing, available balance, and current interest rate of 4%.

Board President Adams thanked Ms. Sharifi for the update.

C. Report on Mathematics Placement Results

Julie Parra explained that the California Mathematics Placement Act of 2015 required the board to adopt “a fair, objective, and transparent mathematics placement policy” before the beginning of the 2016 school year. The policy was first adopted in 2016 with minor revisions approved to the policy in 2020. The policy addresses students entering ninth grade and includes several required elements to ensure equity in student achievement, including multiple objective academic achievement measures, annual examination of pupil placement to ensure students are not held back in a disproportionate manner, providing an annual report to the governing board, and posting the policy on the school’s website.

For the 2022-23 school year, the math placement for 9th graders fell into two categories:

- 84% of 9th grade math students placed in Algebra 1 (grade level course)
- 16% of 9th grade math students placed in Geometry or Algebra II (above grade level course)

Ms. Parra then reported the school is pleased to report that all 9th grade students who took math progressed in their courses, and none were held back. Ms. Parra informed the board the school staff will continue to evaluate this data and report to the board next year pursuant to the Board’s policy.

Board President Adams thanked Ms. Parra for the update.

D. LCFF Local Indicators Report

Bao Nguyen informed the board that all schools in California must measure and report on key local indicators, which are based on five of the LCFF state priorities. The school uses the California Department of Education’s self-reflection tool to determine if the performance standard was met or not met. Mr. Nguyen then reviewed the following indicators met by the school:

- **Priority 1** – Focuses on ensuring that all students are assigned to appropriately credentialed teachers, that all students have access to their own instructional materials, and attend safe, clean and learning center.
- **Priority 2** – Ensuring progress is made in implementing state academic standards.
- **Priority 3** – Parent Engagement: The school offers parent meetings and an annual survey to capture feedback from educational partners.
- **Priority 6** – School Climate: The state mandates the school survey students about their sense of safety and connectedness. The survey confirmed the students feel safe and connected to the school.
- **Priority 7** – Measures the school's progress in ensuring that all students have access to a broad course of study. School data confirms students have access to standards-aligned core and elective curriculum and all students who are English Learners, low income, foster youth and special education have access to all of the courses required for a broad course of study.

Mr. Nguyen then asked the board for any comments on the LCFF Local Indicators Report.

Board President Adams thanked Mr. Nguyen for his presentation.

E. Annual IRS Form 990, Return of Organization Exempt From Income Tax and the California return for 2021, as filed

Guita Sharifi informed the board that the corporation's annual 990 federal tax return and the California return for 2021, which was provided to each board member, was filed timely.

Board President Adams thanked Ms. Sharifi for the update.

F. Legislative Update

Bill Thompson provided updates to the board of directors on the Governor's May revised budget, proposed legislation, and the ongoing efforts of the LLAC External Affairs division.

Board Secretary Beck asked what the objection was to changing the language to Flex-Based Instruction. Mr. Thompson and Mr. Brown discussed the challenges of the legislature and their opposition to the bill.

Board President Adams thanked Mr. Thompson for the update.

G. CDE Notification of 2022 Annual Determination Pursuant to the Individuals with Disabilities Education Act and Selection for 2023 Special Education Monitoring Activities

Heather Stuve explained that the California Department of Education (CDE) is required to make an annual determination on the performance and compliance data of each local

educational agency (LEA) through the Performance Indicator Review process. Ms. Stuve then explained the CDE reviews LEA compliance, disproportionality, and performance data related to the implementation of IDEA requirements. As a result, every LEA receives one of four possible annual determinations, as follows: Meets Requirements, Needs Assistance, Needs Intervention, or Needs Substantial Intervention. Ms. Stuve informed the board that the school received a Needs Intervention, Intensive Level 3 for Significant Disproportionality in meeting the requirements of IDEA, Part B, for the 2021-2022 school year. The school will be monitored by the CDE in the 2023 Monitoring Year. Ms. Stuve then discussed the current school year's significantly disproportionate status and how the school will be monitoring and addressing the areas identified for the 2023-2024 school year.

Finally, Ms. Stuve asked the board if they had any questions.

Board President Adams thanked Ms. Stuve for her presentation.

H. 2023-2024 Board Meeting Dates

Board President Adams directed the board to the draft 2023-2024 regular board meeting calendar located in their board packet and requested the board to review the meeting dates and times.

V. Public Hearing

A. Open Public Hearing

Frank Lukacs made a motion to open the public hearing.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams	Aye
Frank Lukacs	Aye
Dr. David G. Rathgeber	Aye
Claudette Beck	Aye

B. The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the Budget Overview for Parents and the Local Control Accountability Plan (LCAP), including the specific actions and expenditures proposed to be included in the school's LCAP, with Comprehensive Support and Improvement Plan for the 2023-2024 school year

Board President Adams announced the public hearing opened at 11:33 a.m.

Bao Nguyen provided a presentation on the Budget Overview for Parents (BOP) and the Local Control Accountability Plan (LCAP) with Comprehensive Support and Improvement Plan for the 2023-2024 school year.

Mr. Nguyen explained the BOP includes information on the Local Control Funding Formula revenues, supplemental and concentration grants, and state funds. The BOP demonstrates

to the public and parents that the school directed its funds in 2022-2023 towards increasing or improving services in meeting the needs of the school community, while also directing funding for its high-needs students, such as low-income students, English Learners, foster youth and homeless students.

Mr. Nguyen then reviewed the projected revenue chart, which explains the projected revenue for the school by each fund source: LCFF funds with both supplemental and concentration grants, and local, state and federal funds. Mr. Nguyen discussed the estimated budgeted expenditures for the school and the corresponding actions and services in the LCAP.

The public hearing was paused from 11:36 a.m. to 11:41 a.m. due to technical difficulties.

Mr. Nguyen continued his presentation and explained to the board that the school reflected on their progress and community partner input on the school's 2022-2023 LCAP goals when developing the 2023-2024 LCAP. The school's four LCAP goals for the 2023-2024 school year include: Goal 1 – Increase Academic Progress, Goal 2 – Students Will Gain Skills for College and Career Readiness, Goal 3 – Increase Student Retention, and Goal 4 – Increase Educational Partner Engagement.

Mr. Nguyen then explained the school reflected on their progress and community partner input on the school's 2022-2023 LCAP goals when developing the 2023-2024 LCAP. Mr. Nguyen shared a few highlights of the school's successes and needs identified during the reflection process.

Mr. Nguyen then discussed the recent change due to the federal government denying the California State School Board of Education a waiver to use the 1-year cohort graduation rate for its DASS schools, which is now required to use a 4–5-year cohort graduation rate. Mr. Nguyen then reviewed the CSI plan built into the LCAP report.

Mr. Nguyen then requested input from the board and public on the school's BOP and LCAP plan for the 2023-2024 school year.

Board President Adams asked if any members of the board or the public had any questions or comments.

C. Close Public Hearing

Hearing no additional comments or questions, Board President Adams requested a motion to close the public hearing.

Frank Lukacs made a motion to close the public hearing.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Claudette Beck Aye

Roll Call

Frank Lukacs Aye
Michael R Adams Aye
Dr. David G. Rathgeber Aye

Board President Adams announced the public hearing closed at 11:48 a.m.

VI. Action Items

A. The Board will be asked to approve Claudette Beck to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024

Board President Adams recommended that the Board of Directors take action to reappoint Claudette Beck as a member of the Western Educational Corporation Board of Directors for the term of July 1, 2023 through June 30, 2024.

Frank Lukacs made a motion to approve Claudette Beck to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024.

Dr. David G. Rathgeber seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams Aye
Frank Lukacs Aye
Claudette Beck Abstain
Dr. David G. Rathgeber Aye

B. The Board will be asked to approve Frank Lukacs to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024

Board President Adams recommended that the Board of Directors take action to reappoint Frank Lukacs as a member of the Western Educational Corporation Board of Directors for the term of July 1, 2023 through June 30, 2024.

Claudette Beck made a motion to approve Frank Lukacs to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024.

Dr. David G. Rathgeber seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Dr. David G. Rathgeber Aye
Frank Lukacs Abstain
Michael R Adams Aye
Claudette Beck Aye

C. The Board will be asked to approve Dr. David Rathgeber to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024

Board President Adams recommended that the Board of Directors take action to reappoint Dr. David Rathgeber as a member of the Western Educational Corporation Board of Directors for the term of July 1, 2023 through June 30, 2024.

Frank Lukacs made a motion to approve Dr. David Rathgeber to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Claudette Beck	Aye
Dr. David G. Rathgeber	Abstain
Michael R Adams	Aye
Frank Lukacs	Aye

D. The Board will be asked to approve Michael R. Adams to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024

Board Secretary Beck recommended that the Board of Directors take action to reappoint Michael Adams as a member of the Western Educational Corporation Board of Directors for the term of July 1, 2023 through June 30, 2024.

Frank Lukacs made a motion to approve Michael R. Adams to serve on the Board of Directors for the term July 1, 2023 through June 30, 2024.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Frank Lukacs	Aye
Dr. David G. Rathgeber	Aye
Michael R Adams	Abstain
Claudette Beck	Aye

E. The Board will be asked to approve the Equity Policy

Julie Parra reminded the board of the California Department of Education's identification of OCWIHS as having a significant overrepresentation of Hispanic/Latinx students within the category of Specific Learning Disability since the 2020-2021 academic year. As a result of the school's Comprehensive Coordinated Early Intervening Services (CCEIS) action plan, the school is required to adopt certain policies, practices and/or procedures, including the five new board policies contained in the board packet. The Equity Policy includes values of the school and board in addressing the needs of diverse learners to promote equity in the school's programs and activities. Ms. Parra then recommended the board approve the Equity Policy.

Board President Adams thanked Ms. Parra and asked for a motion.

Frank Lukacs made a motion to approve the Equity Policy.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Dr. David G. Rathgeber	Aye
Claudette Beck	Aye
Michael R Adams	Aye

Roll Call

Frank Lukacs Aye

F. The Board will be asked to approve the Employee Recruitment and Selection Policy

Julie Parra explained this is the second policy the school is required to adopt as part of its CCEIS action plan. The Employee Recruitment and Selection Policy includes the school's commitment to fair and open employee recruitment and selection procedures. Ms. Parra then recommended the board approve the Employee Recruitment and Selection Policy.

Board President Adams thanked Ms. Parra and asked for a motion.

Frank Lukacs made a motion to approve the Employee Recruitment and Selection Policy.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Frank Lukacs Aye

Michael R Adams Aye

Claudette Beck Aye

Dr. David G. Rathgeber Aye

G. The Board will be asked to approve the Local Control and Accountability Plan Policy

Julie Parra explained this is the third policy the school is required to adopt as part of its CCEIS action plan. The Local Control and Accountability Plan (LCAP) Policy includes state legal requirements governing the development, adoption, posting, monitoring and revision of the school's LCAP. Ms. Parra then recommended the board approve the Local Control and Accountability Plan Policy.

Board President Adams thanked Ms. Parra and asked for a motion.

Frank Lukacs made a motion to approve the Local Control and Accountability Plan Policy.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Claudette Beck Aye

Michael R Adams Aye

Frank Lukacs Aye

Dr. David G. Rathgeber Aye

H. The Board will be asked to approve the Professional Development Policy

Julie Parra explained this is the fourth policy the school is required to adopt as part of its CCEIS action plan. The Professional Development Policy includes the school's plan for its ongoing professional development program and activities for certificated and classified

staff. Ms. Parra then recommended the board approve the Professional Development Policy.

Board President Adams thanked Ms. Parra and asked for a motion.

Frank Lukacs made a motion to approve the Professional Development Policy.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Dr. David G. Rathgeber Aye

Michael R Adams Aye

Frank Lukacs Aye

Claudette Beck Aye

I. The Board will be asked to approve the Student Success Team Policy

Julie Parra explained this is the fifth and final policy the school is required to adopt as part of its CCEIS action plan. The Student Success Team Policy includes the school's commitment to using Student Success Teams (SST) as needed to address individual student needs, as well as SST membership and responsibilities. Ms. Parra then recommended the board approve the Student Success Team Policy.

Board President Adams thanked Ms. Parra and asked for a motion.

Frank Lukacs made a motion to approve the Student Success Team Policy.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Frank Lukacs Aye

Dr. David G. Rathgeber Aye

Michael R Adams Aye

Claudette Beck Aye

J. The Board will be asked to reauthorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others

Board President Adams requested a motion to re-authorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others.

Frank Lukacs made a motion to to reauthorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Claudette Beck Aye
Frank Lukacs Aye
Michael R Adams Aye
Dr. David G. Rathgeber Aye

K. The Board will be asked to re-authorize the officers of the corporation to award discretionary incentives to employees at various sundry times

Board President Adams requested a motion to re-authorize the Corporate Officers to award discretionary incentives to employees at various sundry times.

Frank Lukacs made a motion to re-authorize the officers of the corporation to award discretionary incentives to employees at various sundry times.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams Aye
Dr. David G. Rathgeber Aye
Claudette Beck Aye
Frank Lukacs Aye

L. The Board will be asked to approve the revised Charter School Accounting Manual

Guita Sharifi directed the board to the summary page overview of the recommended changes to the Charter School Accounting Manual included in the board packet, and reviewed the following recommended revisions:

- Page 80: Adding passports for students as a covered expenditure.
- Pages 82 & 83: Establishing the Provision of Used Chromebooks to Graduating Seniors for \$1.00. Senior Director of Technology Services, Kimberly Souza, provided additional details on the process of this policy.
- Page 113: Adding the schools Capitalization Threshold

Ms. Sharifi then recommended the board approve the revised Charter School Accounting Manual.

Board Member Lukacs asked if the school will provide technical support. Ms. Souza informed the board the tech support would end following the "power wash" of the Chromebooks.

Board Member Rathgeber asked about the anticipated cost of the passports. Jeff Brown informed the board that passports are about \$220 each and he discussed the current wait time to receive passports. Ms. Parra informed the board the policy would support students who need financial assistance obtaining passports in the event there is an international school trip.

Board President Adams thanked Ms. Sharifi and asked for a motion.

Frank Lukacs made a motion to approve the revised Charter School Accounting Manual.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams Aye

Frank Lukacs Aye

Claudette Beck Aye

Dr. David G. Rathgeber Aye

M. The Board will be asked to approve the Local Control Funding Formula (LCFF) for school year 2023-2024, which drives the primary source of funding for the charter school

Guita Sharifi explained that LCFF funding is the primary source of the school's revenue and determines the funding for charter schools, which has two primary components: a base rate component that applies to all schools that depends exclusively on Average Daily Attendance (ADA) by grade span, and a supplemental and concentration component that depends on the percentage of the school's English Learners, foster youth and low-income students. The LCFF calculation is the largest source of the school's unrestricted revenue and is essential to budget and LCAP development. Ms. Sharifi further explained the total LCFF revenue estimated to be received for the 2023-2024 school year, including the total supplemental and concentration funding. Ms. Sharifi recommended the board approve the LCFF for school year 2023-2024.

Board President Adams thanked Ms. Sharifi and asked for a motion.

Frank Lukacs made a motion to approve the Local Control Funding Formula (LCFF) for school year 2023-2024, which drives the primary source of funding for the charter school.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams Aye

Claudette Beck Aye

Frank Lukacs Aye

Dr. David G. Rathgeber Aye

N. The Board will be asked to approve the Education Protection Account (EPA) spending determinations

Guita Sharifi explained that the Education Protection Account (EPA) is a component of the LCFF funding that must be used only for instruction and be posted on the school's website every year. Ms. Sharifi discussed the total estimated EPA revenue to be received by the school for the 2023-2024 school year. Ms. Sharifi recommended the board take action to approve the EPA spending determinations.

Board President Adams thanked Ms. Sharifi and asked for a motion.

Frank Lukacs made a motion to approve the Education Protection Account (EPA) spending determinations.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams	Aye
Claudette Beck	Aye
Frank Lukacs	Aye
Dr. David G. Rathgeber	Aye

O. The Board will be asked to approve the Budget for the 2023-2024 fiscal year

Guita Sharifi informed the board the school's budget is based on funding information from the May revision to the state's budget and will be adjusted in the future if there are changes to the budget when it is signed in June or in subsequent revisions during the summer.

Ms. Sharifi then explained the funding projections for next fiscal year, including a COLA of 8.22% to the LCFF funding rate compared to the prior year. Ms. Sharifi further explained the May revision includes additional funding for Proposition 28 for Arts and Music Education funding and additional funds to close the opportunity gap through the equity multiplier that would be available through the LCFF funding. However, since there is no detail or clarity on how these additional funds and grants will be dispersed or the impact to the funding rate, these funding amounts are not included in the school's original budget and will be added in future revisions. In addition, the May revision also impacted the current year end projections as it proposed a funding reduction of the Arts, Music and Instructional materials block grant (AMIM) and the Learning Recovery Emergency (LRE) Block grant in 22-23 to cover part of the cost of COLA for 23-24. This reduction is included in the current budget report.

Ms. Sharifi then discussed the school's projected ADA of 217 for the school year 2023-2024, which is a decrease compared to the 2022-2023 school year.

Next, Ms. Sharifi reviewed the projected revenue for the school and explained the revenue amounts from LCFF sources, federal funds, and other state revenue, which include lottery funds, and she noted the school is not projecting local revenue.

Ms. Sharifi then reviewed the school's expenditures and discussed the reduction of salaries and purchases as compared to the 2022-2023 school year. Ms. Sharifi also reviewed the operating expenses, which shows a decrease compared to the current school year with a decrease primarily for travel, conferences, and professional services.

Ms. Sharifi informed the board the school is projecting a positive net position and ratio of reserves to expenditures. Ms. Sharifi then recommended the board approve the school budget for the 2023-2024 fiscal year.

Board President Adams thanked Ms. Sharifi and asked for a motion.

Frank Lukacs made a motion to approve the Budget for the 2023-2024 fiscal year.
Claudette Beck seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Claudette Beck	Aye
Michael R Adams	Aye
Dr. David G. Rathgeber	Aye
Frank Lukacs	Aye

P. The Board will be asked to approve the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) with Comprehensive Support and Improvement Plan for the 2023-2024 school year

Julie Parra invited questions and suggestions from the board on the Local Control Accountability Plan (LCAP) for the 2023-2024 school year, which was shared during the public hearing. She then recommended the board approve the Budget Overview for Parents and the LCAP with Comprehensive Support and Improvement Plan for the 2023-2024 school year.

Board President Adams thanked Ms. Parra and asked for a motion.

Frank Lukacs made a motion to approve the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) with Comprehensive Support and Improvement Plan for the 2023-2024 school year.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Frank Lukacs	Aye
Dr. David G. Rathgeber	Aye
Claudette Beck	Aye
Michael R Adams	Aye

Q. The Board will be asked to approve the school's LCAP federal addendum, updated for comprehensive support and improvement status for the 2023-2024 school year

Bao Nguyen explained the school will be requesting Title I, Part A, and its purpose is to ensure that all children have a fair and equal opportunity to obtain a high quality education and reach, at a minimum, proficiency on the state content standards and assessments. The LCAP Federal Addendum Template must be completed and submitted to the California Department of Education (CDE) to apply for ESSA funding. The federal addendum describes how the school will use federal funds to supplement and enhance local priorities and initiatives funded with state funds as reflected in the school's LCAP. It also addresses how funds might be used to support our efforts to address the graduation rate as described in the Comprehensive Support and Improvement Action Plan.

Mr. Nguyen recommended the board approve the federal addendum.

Board President Adams thanked Mr. Nguyen and asked for a motion.

Frank Lukacs made a motion to approve the school's LCAP federal addendum, updated for comprehensive support and improvement status for the 2023-2024 school year.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams	Aye
Frank Lukacs	Aye
Claudette Beck	Aye
Dr. David G. Rathgeber	Aye

R. The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2023-2024 school year

Julie Parra explained the school will be requesting Title I, Part A, federal funds for a Schoolwide Program (SWP). Title I, Part A is a federal categorical program contained in the Consolidated Application (ConApp) and its purpose is to ensure that all children have a fair and equal opportunity to obtain a high quality education and reach, at a minimum, proficiency on the state content standards and assessments. The intent of this funding is to meet the educational needs of low-achieving students enrolled in the highest poverty schools. For each federal program entitlement, local educational agencies allocate funds for the program as indicated by the program requirements. For the 2023-2024 school year, the school is requesting Title 1 Part A, federal funds.

Ms. Parra recommended the board approve the ConApp process and submission of all reports required for the school for the 2023-2024 school year.

Board President Adams thanked Ms. Parra and asked for a motion.

Frank Lukacs made a motion to approve the Consolidated Application process and submission for all reports required for the 2023-2024 school year.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams	Aye
Frank Lukacs	Aye
Claudette Beck	Aye
Dr. David G. Rathgeber	Aye

S. The Board will be asked to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the 2023-2024 school year, as needed, to maintain adequate cash flow pursuant to the RLOC provisions

Guita Sharifi reminded the board of the current Hanmi Bank agreement that provides a line of credit at a lower interest rate compared to other financing mechanisms to support the school's finances only when necessary to maintain adequate cash flow. Ms. Sharifi then explained the school has the opportunity to renew the Revolving Line of Credit (RLOC) with Hanmi Bank for the 2023-2024 school year in the amount of \$500,000 with the current

interest rate of 8.75%. Ms. Sharifi reminded the board the interest rate is calculated at the greater of: (1) the prime rate plus 0.50%, or (2) 3.75%. Ms. Sharifi then recommended the board approve the Hanmi Bank RLOC.

Board President Adams thanked Ms. Sharifi and asked for a motion.

Frank Lukacs made a motion to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the 2023-2024 school year, as needed, to maintain adequate cash flow pursuant to the RLOC provisions.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams	Aye
Frank Lukacs	Aye
Claudette Beck	Aye
Dr. David G. Rathgeber	Aye

T. The Board will be asked to approve obtaining a loan from LLAC during the 2023-2024 fiscal year, as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest

Guita Sharifi explained to the board that the Lifelong Learning Administration Corp. (LLAC), the school's vendor for administrative and educational services, offers a short-term borrowing option to support the school when necessary for a maximum limit of \$300,000 at an interest rate of six percent (6%) and the note includes the lender's option to adjust the rate once during the fiscal year based on market rate changes.. Ms. Sharifi explained the amount is a maximum and the school may utilize it entirely, or not at all. Ms. Sharifi further emphasized this is an alternative financing option for the school to meet short-term cash flow needs only if needed for the 2023-2024 school year. Ms. Sharifi then recommended the board approve the LLAC promissory note.

Board President Adams thanked Ms. Sharifi and asked for a motion.

Frank Lukacs made a motion to approve obtaining a loan from LLAC during the 2023-2024 fiscal year, as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Frank Lukacs	Aye
Michael R Adams	Aye
Claudette Beck	Aye
Dr. David G. Rathgeber	Aye

U. The Board will be asked to approve the updated signers for all bank accounts

Board President Adams recommended the board remove Julie Parra as an authorized bank signer and re-confirm Jeff Brown, Jeri Vincent, Jeff Martineau and add Shellie Hanes as the school's authorized bank account signers.

Frank Lukacs made a motion to approve the updated signers for all bank accounts.
Claudette Beck seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Michael R Adams	Aye
Dr. David G. Rathgeber	Aye
Frank Lukacs	Aye
Claudette Beck	Aye

VII. Additional Corporate Officers and Board Members' Observations and Comments

A. Observations and Comments

Jeff Brown thanked the staff for their dedication and hard work over this past year. He thanked the legal staff and external affairs team for their continued support. Mr. Brown expressed his appreciation towards the travel department and IT staff. Lastly, he thanked the board for their continued support.

Board Secretary Beck expressed her appreciation for the students who shared with the board today and praised the documentary they put together. Ms. Beck praised the staff for everything they do for the school and students.

Board Member Rathgeber commented on the upcoming year and potential challenges ahead.

VIII. Closed Session

A. Adjourn open public Board meeting to go into closed session

PUBLIC EMPLOYEE PERFORMANCE EVALUATION Government Code section 54957(b) (1.) Title: Area Superintendent

Frank Lukacs made a motion to adjourn open public Board meeting to go into closed session.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Dr. David G. Rathgeber	Aye
Frank Lukacs	Aye
Michael R Adams	Aye
Claudette Beck	Aye

B. Adjourn closed session and reconvene to open public Board meeting

Frank Lukacs made a motion to adjourn closed session and reconvene to open public Board meeting.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Frank Lukacs	Aye
Dr. David G. Rathgeber	Aye
Claudette Beck	Aye
Michael R Adams	Aye

C. Report of action taken or recommendations made in closed session, if any

Board President Adams stated no action was taken in closed session for PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957(b)(1).)
Title: Area Superintendent

IX. Closing Items

A. Next Regular Board Meeting Date: August 29, 2023, 11:00am

B. Adjourn Meeting

Frank Lukacs made a motion to adjourn the meeting.
Claudette Beck seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Dr. David G. Rathgeber	Aye
Claudette Beck	Aye
Michael R Adams	Aye
Frank Lukacs	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:41 PM.

Respectfully Submitted,
Claudette Beck

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School’s open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@innovationhigh.org. Documents are also available for public inspection at the Meeting Location noted on this agenda.