

# Orange County Workforce Innovation High School

## Regular Board Meeting

Operated by Western Educational Corporation, A California Non-Profit Public Benefit Corporation

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### Date and Time

Tuesday June 4, 2024 at 1:30 PM PDT

### Location

**Meeting Location:** 39665 Avenida Acacias, Ste A, Murrieta, CA 92563

### Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 277 851 249 31

Passcode: ZVvU8Q

### Or call in (audio only)

[+1 657-207-0015,,78067196#](#)

Phone Conference ID: 780 671 96#

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### MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@innovationhigh.org](mailto:publiccomments@innovationhigh.org). The public may also provide comments during the "Public Comment" section of the meeting agenda.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

### REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>1:30 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Michael R Adams	
<b>B.</b> Roll Call and Establishment of Quorum		Michael R Adams	
<b>Members of the Board Roll Call and Establishment of Quorum</b>			
Michael R. Adams, Board President			
Claudette Beck, Board Secretary			
Frank Lukacs, Board Member			
Dr. David G. Rathgeber, Board Member			
<b>C.</b> Pledge of Allegiance		Michael R Adams	
<b>D.</b> Staff Introductions		Michael R Adams	
<i>At this time, staff members will be invited to state their names and titles.</i>			
<b>E.</b> Approve Agenda for the June 4, 2024, Regular Public Meeting of the Board of Directors	Vote	Michael R Adams	
<b>F.</b> Approve Minutes of the April 9, 2024,, Regular Public Meeting of the Board of Directors	Approve Minutes	Michael R Adams	
<b>II. Consent Agenda</b>			
<i>All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.</i>			
<b>A.</b> Consent Agenda Items	Vote	Michael R Adams	
1. The Board will be asked to accept the Uniform Complaints Report for the 2023-2024 school year: 0 Complaints Received			
2. The Board will be asked to repeal the Area Superintendent Evaluation Policy and Procedures effective July 1, 2023			

**III. Public Comment**

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board’s prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

**A.** Public Comment FYI Michael R Adams

**IV. School Reports and Information**

**A.** Area Superintendent Update FYI Corrine Manley

**B.** Finance Update FYI Guita Sharifi

**C.** Report on Mathematics Placement Results FYI Corrine Manley

**D.** LCFF Local Indicators Report FYI Bao Nguyen

**E.** Annual IRS Form 990, Return of Organization Exempt from Income Tax and the California return for 2022, as filed FYI Guita Sharifi

**F.** California Community Schools Partnership Program (CCSPP) Implementation Grant Update FYI Bao Nguyen

**G.** 2024-2025 Board Meeting Dates FYI Michael R Adams

**V. Public Hearing**

**A.** Open Public Hearing Vote Michael R Adams

**B.** The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the 2024-2025 Budget Overview for Parents, 2023-2024 Local Control and Accountability Plan (LCAP) Annual Update, and the LCAP with Comprehensive Support and Improvement Plan for the 2024-2025 school year Discuss Bao Nguyen

**C.** Close Public Hearing Vote Michael R Adams

**VI. Action Items**

- A.** The Board will be asked to approve Claudette Beck to serve on the Board of Directors for the term July 1, 2024 through June 30, 2025 Vote Michael R Adams
- B.** The Board will be asked to approve Frank Lukacs to serve on the Board of Directors for the term July 1, 2024 through June 30, 2025 Vote Michael R Adams
- C.** The Board will be asked to approve Dr. David Rathgeber to serve on the Board of Directors for the term July 1, 2024 through June 30, 2025 Vote Michael R Adams
- D.** The Board will be asked to approve Michael R. Adams to serve on the Board of Directors for the term July 1, 2024 through June 30, 2025 Vote Dr. David Rathgeber
- E.** The Board will be asked to approve the Propostion 28: Arts and Music in Schools Funding Annual Report for fiscal year 2023-24 Vote Bao Nguyen
- F.** The Board will be asked to reauthorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others Vote Michael R Adams
- G.** The Board will be asked to reauthorize the Corporate Officers to award discretionary incentives to employees at various sundry times Vote Corrine Manley
- H.** The Board will be asked to approve the revised Charter School Accounting Manual Vote Guita Sharifi
- I.** The Board will be asked to approve the Local Control Funding Formula (LCFF) for school year 2024-2025, which drives the primary source of funding for the charter school Vote Guita Sharifi

	Purpose	Presenter	Time
<b>J.</b> The Board will be asked to approve the Education Protection Account (EPA) spending determinations	Vote	Guita Sharifi	
<b>K.</b> The Board will be asked to approve the Budget for the 2024-2025 fiscal year	Vote	Guita Sharifi	
<b>L.</b> The Board will be asked to approve the 2024-2025 Budget Overview for Parents, 2023-2024 Local Control and Accountability Plan (LCAP) Annual Update, and the LCAP with Comprehensive Support and Improvement Plan for the 2024-2025 school year	Vote	Bao Nguyen	
<b>M.</b> The Board will be asked to approve the revised Expanded Learning Opportunities Grant (ELO-G) Plan for the school	Vote	Bao Nguyen	
<b>N.</b> The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2024-2025 school year	Vote	Corrine Manley	
<b>O.</b> The Board will be asked to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the 2024-2025 school year, as needed, to maintain adequate cash flow pursuant to the RLOC provisions	Vote	Guita Sharifi	
<b>P.</b> The Board will be asked to approve obtaining a loan from Lifelong Learning Administration Corporation (LLAC) during the 2024-2025 fiscal year, as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest	Vote	Guita Sharifi	
<b>Q.</b> The Board will be asked to approve the signers for all bank accounts	Vote	Michael R Adams	

**VII. Additional Corporate Officers and Board Members' Observations and Comments**

<b>A.</b> Observations and Comments	FYI	Michael R Adams	
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**VIII. Closed Session**

	Purpose	Presenter	Time
<b>A.</b> Adjourn open public Board meeting to go into closed session	Vote	Michael R Adams	
<b>1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION</b> (Government Code section 54957(b)(1).) Title: Superintendent			
<b>B.</b> Adjourn closed session and reconvene to open public Board meeting	Vote	Michael R Adams	
<b>C.</b> Report of action taken or recommendations made in closed session, if any	FYI	Michael R Adams	
<b>IX. Closing Items</b>			
<b>A.</b> Next Regular Board Meeting Date: August 27, 2024, 1:00pm	FYI	Michael R Adams	
<b>B.</b> Adjourn Meeting	Vote	Michael R Adams	

**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School’s open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@innovationhigh.org](mailto:publiccomments@innovationhigh.org). Documents are also available for public inspection at the Meeting Location noted on this agenda.